

Elevate HR™ Extensions for AX

Benefits

- Leverage your investment in Microsoft Dynamics® AX and its Human Capital Management modules
- Improve the effectiveness of your Human Resources staff
- Increase the efficiency of your Human Resources operations and transaction processing
- Automate Human Resources Policies, Procedures, and Processes

Explore our lineup of **Elevate HR™ Extensions for AX**, including:

- **Benefits Administration**
- **HR Wizards**
- **Time Management**
- **Federal Compliance Reporting with Health and Injury**
- **Disciplinary, Commendation**

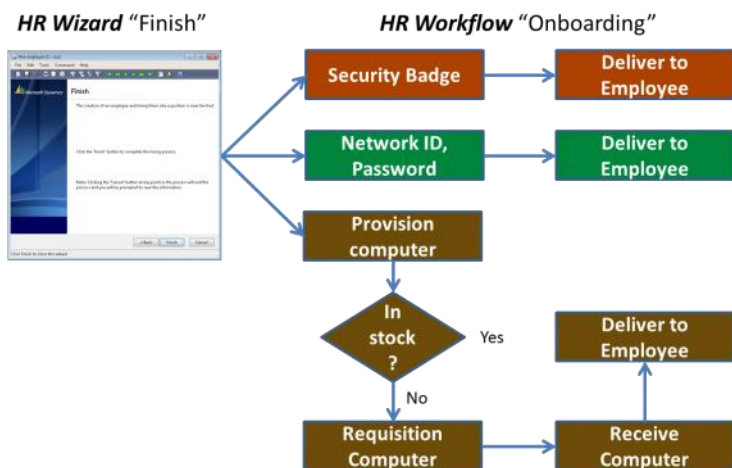


www.elevate-hr.com

HR Workflow

Elevate HR™ Extensions for AX integrate with Microsoft Dynamics® AX to complete its Human Capital Management features

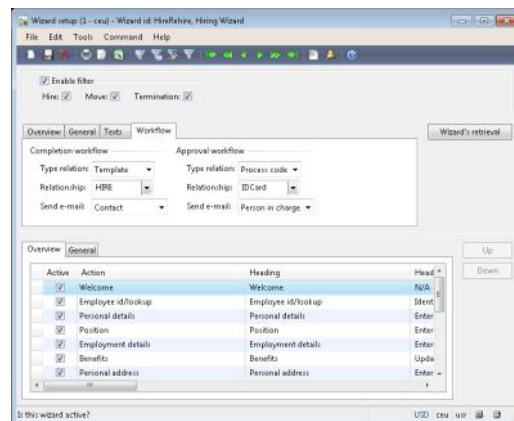
HR Workflow puts the power of designing and implementing workflows into the hands of HR users. Automate onboarding checklists, for example, so that new hire notifications are sent simultaneously to the Security Department, IT, and Medical to ensure that badges, computer ID's and physical examinations are scheduled. Configure another workflow to follow a promotion so that new credit cards can be issued and mobile devices can be upgraded. Create dependencies in workflows so that work steps proceed sequentially, or send workflows out so that multiple work steps occur in parallel. Track the progress of each step so you always know where things stand. **HR Workflow** ensures that no step is missed.



Automate the launch of a workflow directly from **HR Wizards** you have designed, or launch a workflow independently.

Features

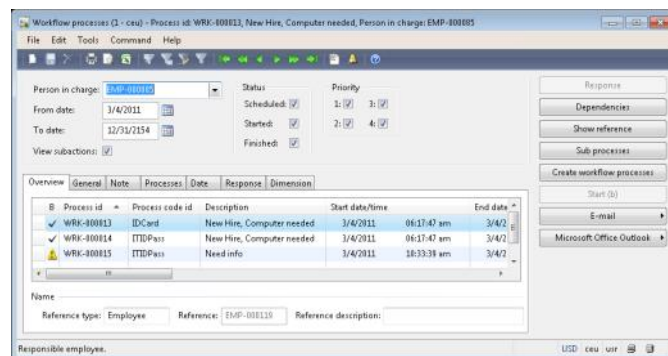
- Workflows configurable by HR users without involving programmers or other technical staff
- Work step routing to colleagues in other departments such as Security , Finance, IT, Facilities, Payroll, and Legal
- Automatic work step email notifications send via Microsoft Office Outlook
- Workflow Process Templates combine individual processes into macro process sets
- Customizable primary processes, sub-processes, iterative, sequential, or parallel processes
- Classification and tracking of work steps by priority
- Comments and file attachment options through Dynamics AX standard document handling are available for each work step



The Workflow tab on the Wizard setup form directly connects an HR Wizard to a Workflow Template or Process.

- [-] Wizards (Hire/Movement/Termination)
 - Parameters
 - Checklists
 - Wizard setup
- [-] Workflow
 - Parameters
 - Workflow process groups
 - Workflow process codes
 - Workflow priorities
 - Workflow process actions
 - Workflow process templates
 - Workflow references

HR Workflow is a highly configurable tool, which gives HR users the power to define, implement, and modify Workflows.



The Workflow form shows users each work task, allows management of the work task, creation of additional steps, routing into another workflow, documentation, and tracking of each step.

For more information about our products and services, visit www.elevate-hr.com

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