

HCM Effectiveness



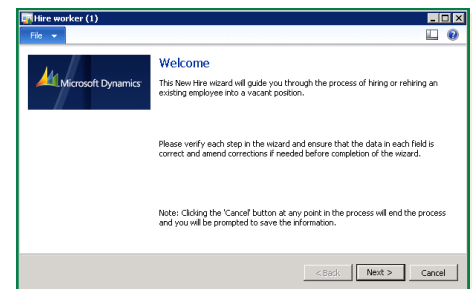
Microsoft
Dynamics®
AX

HCM Effectiveness

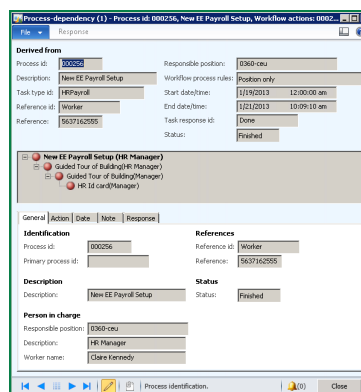
- Leverage your investment in Microsoft Dynamics® AX and its Human Capital Management modules
- Improve the effectiveness of your Human Resources staff
- Increase the efficiency of your Human Resources operations and transaction processing
- Automate Human Resources Policies, Procedures, and Processes

Elevate HR® HCM Effectiveness includes **HCM Process Wizards and Checklists, HCM Approvals, Employee and Manager Self-Service**, and **Compliance Reports**. The module integrates the complete Microsoft Dynamics® AX HCM and Elevate HR® Extensions for a complete AX HCM solution set.

HCM Process Wizards deliver *all* of the required Human Capital Management activity for Dynamics AX, including effective date correlations, historical record insertions, interrelationships between records, position vacancies and automated approval processes. Hire, Transfer, Update or Terminate can be pended as a single transaction, approved as such, and then automatically written to the database. And all of this can be delivered through **Manager Self Service**.*



HCM Approvals and Notifications puts the power of designing and implementing approval processes into the hands of HCM users. Automate onboarding checklists, for example, so that new hire notifications are sent simultaneously to the IT, Medical, and Security Department to ensure that badges, computer IDs and physical examinations are scheduled. Track the progress of each flow so you always know where things stand. **HCM Approvals** ensures that no step is missed.



Compliance Reporting is a natural outcome of proper HCM administration activities: configure Compliance Reporting once, then perform day-to-day HCM administration over the reporting period, and run reports such as OSHA, VETS, and EEO.

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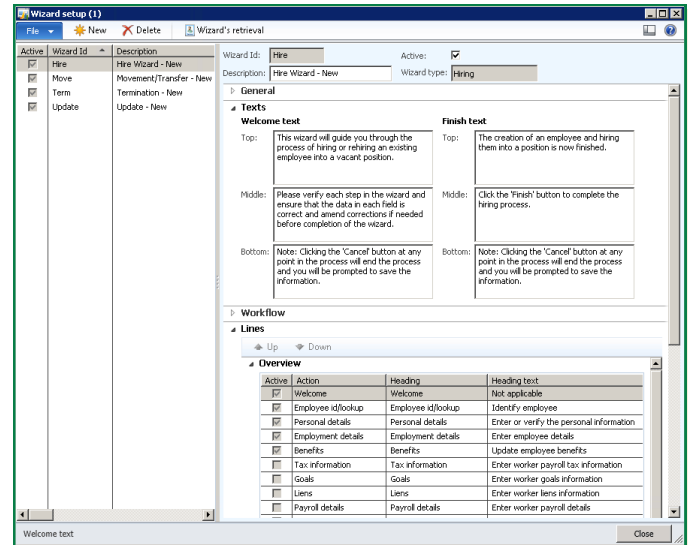
Elevate^{HR}
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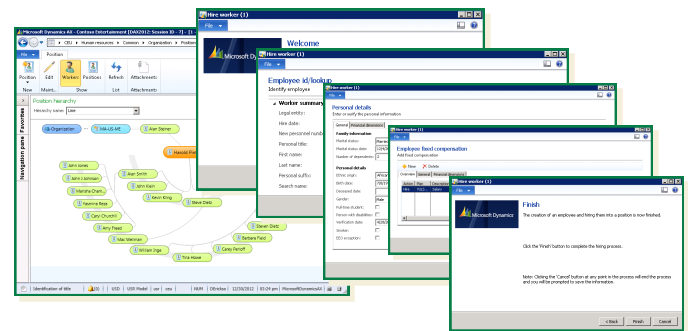
* See separate **Manager Self-Service** Fact Sheet

Features

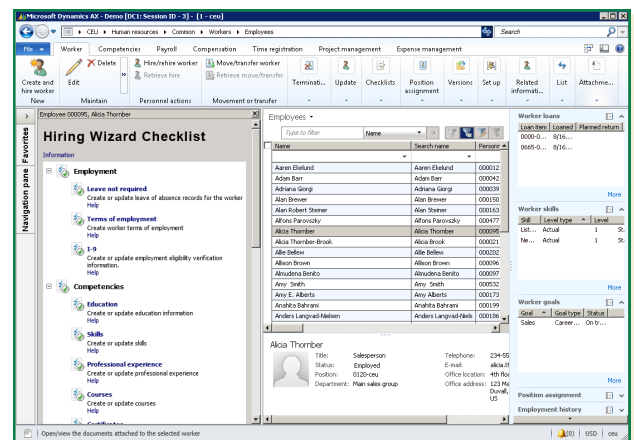
- Unlimited Process Wizards for Hire, Update, Move, and Terminate enable many different configurations, now with powerful field level control for complete flexibility
- Manager Self Service (MSS) delivers this full configuration power to Managers via Enterprise Portal, as designed and established by HR (see separate fact sheet on MSS)
- Configurable parameters enable Process Wizards to follow unique process steps, to automate position-based approval flow, to launch different Process Checklists, and to display tailored language and hover text
- Interruptible Process Wizards can be stopped and saved for later completion, pending all data until an entire Wizard is finished—dramatically improving transaction integrity
- User-defined Checklists link to Dynamics AX forms to complete miscellaneous, required transactions
- HR users can create and configure Approval Flows without involving programmers or other technical staff
- Position-based approval rules maintain process integrity irrespective of employee movement within, into, and out of the organization



Unlimited number of Wizards can be configured. Component Wizard forms can be activated or bypassed, rearranged, and headings can be edited.



Wizards walk the user through predefined steps, with optional approval processes, entering the entire transaction only when the Wizard finishes.



Configure Checklists for steps that may be required after a Wizard finishes. Checklists can be used in conjunction with Wizards or launched separately.

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